

GENERAL FUND BUDGET 2016/17  
BUDGET MONITORING AT 28 FEBRUARY 2017

APPENDIX 1

VARIANCE ANALYSIS 2016/17 - Susan Priest

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		£000	£000	£000	£000	£000	£000	£000	£000	
<b><u>Susan Priest - Corp Dir - Strategic Development</u></b>										
<u>Services</u>										
M20 Jct 11 Study	EC14	89			486	303	(183)	183	-	
Sub Total - Services		89	-	-	486	303	(183)	183	-	
<u>Admin</u>										
Sub Total - Admin		-	-	-	-	-	-	-	-	
<b>Total - Susan Priest - Corp Dir - Strategic Development</b>		<b>89</b>	<b>-</b>	<b>-</b>	<b>486</b>	<b>303</b>	<b>(183)</b>	<b>183</b>	<b>-</b>	

VARIANCE ANALYSIS 2016/17 - Suzy Tigwell

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		£000	£000	£000	£000	£000	£000	£000	£000	
<b><u>Suzy Tigwell - Leadership Support</u></b>										
<u>Services</u>										
Feasibility Study Folk Seafront CP	CE46	-			-	-	-	-	-	
Otterpool - Developer	ED00	-			-	-	-	-	-	
Folkestone Airshow	EE23	12			12	13	1	-	1	
Emergency Planning	FH25	24			25	17	(8)	7	(1)	
Sub Total - Services		36	-	-	37	30	(7)	7	-	
<u>Admin</u>										
Corporate Centre	GB00	162			205	209	4	-	4	
Corporate Director - Strategic Operations	GL05	142			144	124	(20)	-	(20)	(£4k) management salary saving and (£16k) saving on professional fees
Corporate Director - Organisational Change	GM00	122			134	134	-	-	-	
Corporate Director - Strategic Development	GM01	93			95	99	4	-	4	
Leadership and PA Support	GM38	226			231	234	3	-	3	(£30k) various salary savings offset by £32k agency cost for maternity cover and vacant PA position
Sub Total - Admin		745	-	-	809	800	(9)	-	(9)	
<b>Total - Suzy Tigwell - Leadership Support</b>		<b>781</b>	<b>-</b>	<b>-</b>	<b>846</b>	<b>830</b>	<b>(16)</b>	<b>7</b>	<b>(9)</b>	

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VARIANCE ANALYSIS 2016/17 - Mark Luetchford

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		£000	£000	£000	£000	£000	£000	£000	£000	
<b>Mark Luetchford - Communications</b>										
<u>Services</u>										
Sub Total - Services		-	-	-	-	-	-	-	-	
<u>Admin</u>										
Website Project	GL35	6			1	-	(1)	-	(1)	(£6k) savings achieved by lower costs for Shepway Today; (£8k) salaries saving - trainee post filled later in year than expected; (£4k) East Kent Housing SLA income offset by £2k reduced budget advertising income.
Communications	GM37	244			247	232	(15)	-	(15)	
Sub Total - Admin		250	-	-	248	232	(16)	-	(16)	
<b>Total - Mark Luetchford - Communications</b>		<b>250</b>	<b>-</b>	<b>-</b>	<b>248</b>	<b>232</b>	<b>(16)</b>	<b>-</b>	<b>(16)</b>	

VARIANCE ANALYSIS 2016/17 - Amandeep Khroud

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		£000	£000	£000	£000	£000	£000	£000	£000	
<b>Amandeep Khroud - Democratic Services &amp; Law</b>										
<u>Services</u>										
Household Waste Collection	CE10	8			13	(7)	(20)	-	(20)	Increased income (£22k) bulky waste collections; (£18k) bin sales; offset by extra spend on wheeled bins of £13k.
Recycling and Waste	CE11	(1,364)			(1,364)	(1,329)	35	-	35	Final garden waste income received; £33k below expected income budget
Environmental Enhancements	CE12	-			-	-	-	-	-	
Hythe Swimming Pool	CE31	3			6	42	36	-	36	Approx +£40k under-recovery of income - pool closed over summer for 12months. Insurance claim for lost income pending (storm damage to roof; resulting in further closure from end Nov to mid Jan).
Cleansing	CE60	6			6	(21)	(27)	-	(27)	Second weed spray funded by KCC (£13k); litter bins budget reduced by (£12.5k)
Street Naming & Numbering	DA12	(11)			(11)	(20)	(9)	-	(9)	Based on current YTD income figures
Leas Cliff Hall	EA01	680			680	669	(11)	-	(11)	Contract Inflation Indexation expected to be lower than estimated
Members Allowances & Expenses	FE05	384			384	378	(6)	-	(6)	
Democratic Representation-Misc Expenditure	FE15	23			21	20	(1)	-	(1)	
Civic Ceremonials	FE20	15			15	15	-	-	-	
Democratic Representation-Support Services	FE61	-			-	-	-	-	-	
Democratic Representation-Recharges	FE70	(117)			(117)	(117)	-	-	-	
Registration of Electors	FH03	77			76	70	(6)	-	(6)	Includes £16.7k Individual Electoral Register income
Conducting Elections	FH04	5			15	16	1	-	1	
Individual Electoral Registration (IER)	FH05	(43)			(43)	-	43	-	43	Transitional income no longer received from Cabinet Office

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Sub Total - Services		(334)	-	-	(319)	(284)	35	-	35	
<u>Admin</u>										
Client Side Unit	GA03	127			131	129	(2)	-	(2)	
Procurement	GA10	111			113	130	17	-	17	Agency staff covering Procurement Officer and Creditors Officer posts +£10K; additional staff costs +£12k (includes agency transfer fees)
Centralised Equipment	GA11	1			3	2	(1)	-	(1)	
Corporate Consumables - Floors 1 & 2	GA24	4			4	4	-	-	-	
Legal Services	GL00	381			378	345	(33)	-	(33)	Includes: Temporary Staff costs +£38k (f/t to end Mar'17); off set by vacant solicitor post (£27k); due to staffing issues additional agency / legal / professional costs will be incurred +£40k; underspend on computer costs for 16/17 (£16k); increase in legal charge income received (£35k).
Solicitor to the Council	GL41	78			88	92	4	-	4	
Electoral Services	GL51	90			97	113	16	-	16	Net effect of Electoral Officer post, redundancy costs and seconded staff
Committee Services	GL52	130			132	129	(3)	-	(3)	Savings on staffing costs (Governance Manager post); off-set by temporary staff and agency fees
ICT Contract	GM13	382			382	340	(42)	-	(42)	Projection based on current figures - lower indexation figure for 2016/17 and credit from 15/16.
Waste Contract	GM14	3,549			3,549	3,450	(99)	-	(99)	Projection based on current figures. Budget saving for 2017/18
Contract Parking Enforcement	GM15	371			371	380	9	-	9	Projection based on current figures. (Additional deployments over summer period)
ICT Operations	GM19	591			659	657	(2)	-	(2)	
Waste Contract Management	GM34	172			173	173	-	-	-	
Sub Total - Admin		5,987	-	-	6,080	5,944	(136)	-	(136)	
<u>Holding</u>										
Civic Centre-Cleaning Contract	GX02	55			55	50	(5)	-	(5)	
Sub Total - Holding		55	-	-	55	50	(5)	-	(5)	
<b>Total - Amandeep Khroud - Democratic Services &amp; Law</b>		<b>5,708</b>	<b>-</b>	<b>-</b>	<b>5,816</b>	<b>5,710</b>	<b>(106)</b>	<b>-</b>	<b>(106)</b>	

**VARIANCE ANALYSIS 2016/17 - Andrina Smith**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
		£000	£000	£000	£000	£000	£000	£000	£000	
<b>REVENUE EXPENDITURE</b>										
<b>Andrina Smith - Head of Human Resources</b>										
<u>Services</u>										
Cemeteries	CE20	(179)			(179)	(137)	42	-	42	Income reduced to reflect YTD figures
Closed Churchyards	CE21	-			-	-	-	-	-	
Burials	CE25	-			2	-	(2)	-	(2)	
Corporate Training	FD16	24			18	18	-	-	-	
Local Land Charges	FH57	(162)			(162)	(173)	(11)	-	(11)	Includes -£8.3k DCLG income
CX Savings	AX02	-			-	-	-	-	-	
Sub Total - Services		(317)	-	-	(321)	(292)	29	-	29	
<u>Admin</u>										
Business Support Unit	GA23	631			614	625	11	-	11	

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Organisational Development	GL45	317			311	309	(2)	-	(2)	
Pay Review Project	GM02	-			-	-	-	-	-	2016/17 projection £18.6k
Payroll	GM07	48			48	48	-	-	-	
Human Resources (Corporate Training)	GM08	144			61	45	(16)	-	(16)	Increased income from training courses
Human Resources (Central Costs)	GM09	58			58	82	24	-	24	Increased cost of professional advice and fees due to current casework
<b>Sub Total - Admin</b>		<b>1,198</b>	<b>-</b>	<b>-</b>	<b>1,092</b>	<b>1,109</b>	<b>17</b>	<b>-</b>	<b>17</b>	
<b>Total - Andrina Smith - Head of Human Resources</b>		<b>881</b>	<b>-</b>	<b>-</b>	<b>771</b>	<b>817</b>	<b>46</b>	<b>-</b>	<b>46</b>	

**VARIANCE ANALYSIS 2016/17 - Pat Main**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
		£000	£000	£000	£000	£000	£000	£000	£000	
<b><u>REVENUE EXPENDITURE</u></b>										
<b><u>Pat Main - Head of Finance</u></b>										
<u>Services</u>										
Members Community Grant Bid	ED42	-			7	7	-	-	-	
Corporate Management- Misc Expenditure	FD15	301			271	149	(122)	80	(42)	Reduced professional fees £37k; reduced grant expenditure £5k
Corporate Management-Support Services	FD61	-			-	-	-	-	-	
Corporate Management-Recharges	FD70	(109)			(109)	(109)	-	-	-	
Pensions Back Funding	FF15	1,743			1,743	1,743	-	-	-	
Early Retirement Contributions	FF16	-			-	-	-	-	-	
Business Rates Collection	FL05	(172)			(172)	(172)	-	-	-	
Council Tax Collection	FL20	(498)			(498)	(448)	50	-	50	Reduced Court Cost Income
Council Tax Benefits	FL21	-			-	-	-	-	-	
Council Tax Reduction Scheme	FL22	(236)			(209)	(124)	85	-	85	Loss of DCLG grant of £91k
Housing Benefits	FN01	(325)			(325)	(268)	57	-	57	This variance is attributable to the volatility of benefit claims and the subsidy relationship to overall payments made (not all payments attract the same level of subsidy)
Rent Rebates	FN02	6			6	275	269	-	269	This variance is attributable to the volatility of rebate claims and the subsidy relationship to overall payments made (not all payments attract the same level of subsidy)
<b>Sub Total - Services</b>		<b>710</b>	<b>-</b>	<b>-</b>	<b>714</b>	<b>1,053</b>	<b>339</b>	<b>80</b>	<b>419</b>	
<u>Admin</u>										
Accountancy	GA00	687			747	839	92	-	92	5 vacancies providing (£223k) savings within permanent staff costs; Head of Finance, Chief Accountant, GF Group Accountant, full time Finance Officer & part time Finance Officer. Savings of (£10k) on cash alternative to leased car relating to Head of Finance post. Temporary staff costs of £296k to cover Head of Finance, Chief Accountant & General Fund Group Accountant; £15k addition costs in relation to professional fees & subscriptions and £12k for eFin(financial system) upgrade
Corporate Debt	GA05	275			265	288	23	-	23	Court costs £12k; additional staff-related costs Corporate Debt £6k and temporary staff costs to cover maternity leave £4.5k
Treasury Management	GA08	14			44	46	2	-	2	
Revenues	GA20	354			352	307	(45)	50	5	KCC Admin Grant (£104k); Sopra Steria review savings less savings achieved; temporary staff costs; overtime & reduced salary due to long term sickness £51k and redundancy costs £6k
Technical, Fraud & VO's	GA22	233			313	307	(6)	-	(6)	

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Benefits	GA27	517			487	566	79	-	79	3 x Operational Improvement officers re re-engineering of systems, temporary staff costs, Middle Office Officer vacancies, grants, reduction in budgeted hours, redundancy costs & maternity leave £41k, Computer software £29k and computer equipment £14k
FERIS Fraud & Error Reduction Incentive Scheme	GA28	-			-	-	-	-	-	
DWP Additional Fees	GA29	-			-	-	-	-	-	
Printing Services	GA54	324			326	332	6	-	6	
New Romney One Stop	GA56	3			3	2	(1)	-	(1)	
Hythe Library	GA57	-			-	-	-	-	-	
Lydd Library	GA58	-			-	1	-	-	1	
Civic Wardens	GA60	80			93	92	(1)	-	(1)	
Customer Services	GA62	866			887	849	(38)	-	(38)	Various secondments, vacancies, maternity leave, redundancy costs, new apprentices & reduced hours £30k budget transferred re Election secondment
ICT Innovation Project	GL32	-			-	-	-	-	-	
Office Moves	GL33	-			-	-	-	-	-	
Ways of Working	GL34	-			-	-	-	-	-	
Digital Transformation	GL37	-			-	-	-	-	-	
Internal Audit	GP00	101			101	101	-	-	-	
<b>Sub Total - Admin</b>		<b>3,454</b>	<b>-</b>	<b>-</b>	<b>3,618</b>	<b>3,730</b>	<b>112</b>	<b>50</b>	<b>162</b>	
<b>Total - Pat Main - Head of Finance</b>		<b>4,164</b>	<b>-</b>	<b>-</b>	<b>4,332</b>	<b>4,783</b>	<b>451</b>	<b>130</b>	<b>581</b>	

**VARIANCE ANALYSIS 2016/17 - Sarah Robson**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
		£000	£000	£000	£000	£000	£000	£000	£000	
<b>REVENUE EXPENDITURE</b>										
<b>Sarah Robson - Head of Communities</b>										
<u>Services</u>										
Licensing	BE57	(172)			(172)	(162)	10	-	10	Reduced income from Market
Caravan Sites	BE58	(3)			(3)	(3)	-	-	-	
Crime and Disorder	BF53	27			27	28	1	-	1	
Food Safety, Health and Safety etc	BG50	266			240	253	13	-	13	Infestation Treatment
Pollution Reduction	BG51	26			31	28	(3)	-	(3)	
Pest Control	BG52	1			1	1	-	-	-	
Silver Back Project	CE27	-			-	-	-	-	-	
Family Champions	CE28	57			76	(11)	(87)	5	(82)	Two vacant posts not being filled
Troubled Families Secondment	CE29	-			-	-	-	-	-	
Working Families Everywhere	CE32	-			-	-	-	-	-	
Dog Control	CE51	17			17	11	(6)	-	(6)	Reduction in Stray Dog kennelling costs
Litter and Fouling Enforcement	CE54	1			26	25	(1)	-	(1)	
CSE External Projects	CE55	-			10	10	-	-	-	
Hackney Carriage Licensing	CE58	(86)			(86)	(111)	(25)	-	(25)	Increased Income on Licences and Vehicle Knowledge Tests
Other Environmental Services	CE99	62			60	60	-	-	-	
Cultural Services	EA59	33			-	-	-	-	-	
Community Chest	ED15	-			161	161	-	-	-	
Members Ward Allowance	ED40	45			43	45	2	-	2	
Community Grants	ED41	197			293	161	(132)	-	(132)	Resulting from departmental restructuring
Sports Development Initiatives	EE20	21			21	21	-	-	-	
Folkestone Sports Centre	EE25	190			190	190	-	-	-	

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Young People Initiative	EF01	-			-	-	-	-	-	
Tall Ships Project	ER02	20			20	20	-	-	-	
General Grants	FH18	57			90	90	-	-	-	
Housing Standards	HE10	(1)			(1)	(1)	-	-	-	
Housing Strategy	HH11	4			4	4	-	-	-	
Homelessness	HH21	47			47	96	49	-	49	£226k Bed and Breakfast Accommodation; £39k Outreach Service (Homeless Prevention Fund); £8k Tenant Sustainment (Homeless Prevention Fund); (£215k) Bed and Breakfast income; (£9k) Other minor variance
Registered Social Landlords	HH31	-			-	-	-	-	-	
Renovation Grants	HH40	-			-	-	-	-	-	
Care and Repair Scheme	HH42	44			44	44	-	-	-	
Other Housing Improvement Services	HH48	-			-	-	-	-	-	
Housing Advances	HH70	-			-	-	-	-	-	
<b>Sub Total - Services</b>		<b>853</b>	<b>-</b>	<b>-</b>	<b>1,139</b>	<b>960</b>	<b>(179)</b>	<b>5</b>	<b>(174)</b>	
<b>Admin</b>										
Head of Housing, Land & Property	GH51	80			82	83	1	-	1	
Housing Options	GH58	257			273	322	49	-	49	£32k increase in salaries due to restructure; 1 staff member increase in grade and 2 staff members increased hours; £15k increase in temporary staff costs to cover long term sick
Social Lettings Agency	GH61	2			23	31	8	-	8	
Housing Strategy & Support	GH62	96			98	109	11	-	11	
Crime Reduction	GL20	-			-	-	-	-	-	
Community Safety	GL21	239			441	323	(118)	-	(118)	Savings resulting from 4 redundant posts
Environmental Health	GM22	-			-	-	-	-	-	
Private Sector Housing	GM29	235			238	232	(6)	2	(4)	
Environmental Protection	GM36	434			339	312	(27)	2	(25)	Savings from restructure
Licensing	GM44	-			100	149	49	-	49	Costs of restructure
Caravan Co-ordinator	GM45	-			-	-	-	-	-	
Community Development	GM47	167			-	3	3	-	3	
<b>Sub Total - Admin</b>		<b>1,510</b>	<b>-</b>	<b>-</b>	<b>1,594</b>	<b>1,564</b>	<b>(30)</b>	<b>4</b>	<b>(26)</b>	
<b>Total -Sarah Robson - Head of Communities</b>		<b>2,363</b>	<b>-</b>	<b>-</b>	<b>2,733</b>	<b>2,524</b>	<b>(209)</b>	<b>9</b>	<b>(200)</b>	

**VARIANCE ANALYSIS 2016/17 - Andy Jarrett**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	
<b>Andy Jarrett - Strategic Development Projects</b>										
<b>Services</b>										
Hythe Sports Provision Study	CE35	-			-	-	-	-	-	
Princes Parade Planning Project	ED02	41			41	-	(41)	-	(41)	Project has subsequently moved to the Capital Programme
Misc Regeneration Initiatives	ED11	(35)			17	17	-	-	-	
Strategic Projects	ED50	-			30	5	(25)	-	(25)	Costs on ED51,ED52 &ED53
Otterpool Holiday Park	ED51	-			-	10	10	-	10	Covered from budgets on ED02 & ED50
Greatstone Coast Drive Project	ED52	-			-	27	27	-	27	Covered from budgets on ED02 & ED50
Hawkinge Fernfield Lane Project	ED53	-			-	36	36	-	36	Covered from Budgets on ED02 & ED50

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Sub Total - Services		6	-	-	88	95	7	-	7	
<u>Admin</u>										
Projects	GM33	202			128	128	-	-	-	
Strategic Development Projects	GM40	113			84	85	1	-	1	
Land Owners Projects	GM48	-			82	99	17	-	17	£9K temp staff costs £4k cash alternative to leased car
Sub Total - Admin		315	-	-	294	312	18	-	18	
<b>Total - Andy Jarrett - Strategic Development Projects</b>		<b>321</b>	<b>-</b>	<b>-</b>	<b>382</b>	<b>407</b>	<b>25</b>	<b>-</b>	<b>25</b>	

**VARIANCE ANALYSIS 2016/17- Katharine Harvey**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	
<b><u>Katharine Harvey - Head of Economic Development</u></b>										
<u>Services</u>										
Community Infrastructure Levy	EC13	-			-	-	-	-	-	
Commercial Development	ED01	-			-	-	-	-	-	
Regeneration & Economic Development	ED10	300			347	207	(140)	142	2	
Rural Regeneration Initiatives	ED12	13			31	17	(14)	13	(1)	
European Initiatives	ED13	27			22	20	(2)	-	(2)	
High Street Innovation Fund	ED14	-			2	2	-	-	-	
Folkestone CLLD	ED16	-			10	15	5	-	5	Virements £5k ED13
Environmental Initiatives	ES05	24			31	30	(1)	-	(1)	
Sub Total - Services		364	-	-	443	291	(152)	155	3	
<u>Admin</u>										
Regeneration & Economic Development	GM30	196			199	199	-	-	-	
Sub Total - Admin		196	-	-	199	199	-	-	-	
<b>Total - Katharine Harvey - Head of Economic Development</b>		<b>560</b>	<b>-</b>	<b>-</b>	<b>642</b>	<b>490</b>	<b>(152)</b>	<b>155</b>	<b>3</b>	

**VARIANCE ANALYSIS 2016/17 - Ben Geering**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
<b>REVENUE EXPENDITURE</b>		<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	
<b><u>Ben Geering - Head of Planning</u></b>										
<u>Services</u>										
Development Control	DA11	(481)			(501)	(493)	8	12	20	Lower income for planning applications
Planning Policy	EC12	92			124	159	35	-	35	Increased costs of professional advice; offset by savings on vacant posts on GM20

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Sub Total - Services		(389)	-	-	(377)	(334)	43	12	55	
Admin Planning Control	GM20	1,026			1,196	1,062	(134)	-	(134)	Savings on vacant posts during year. Only one post now vacant
Sub Total - Admin		1,026	-	-	1,196	1,062	(134)	-	(134)	
<b>Total - Ben Geering - Head of Planning</b>		<b>637</b>	-	-	<b>819</b>	<b>728</b>	<b>(91)</b>	<b>12</b>	<b>(79)</b>	

**VARIANCE ANALYSIS 2016/17 - Andy Blaszkowicz**

SERVICE	Cost Centre	Original Budget	Approved Carry Forwards	Virements	Latest Approved Budget	Projected Outturn	Variance	Proposed Carry Forwards	Adjusted Variance	BRIEF EXPLANATION OF VARIANCE
		£000	£000	£000	£000	£000	£000	£000	£000	
<b>REVENUE EXPENDITURE</b>										
<b>Andy Blaszkowicz - Head of Commercial &amp; Technical Services</b>										
<b>Services</b>										
CCTV	BE51	-			-	-	-	-	-	
Highways Non-Partnership	CE01	16			1	2	1	-	1	
Street Furniture	CE02	20			20	28	8	-	8	Additional spend approved by Members.
Passenger Shelters	CE03	18			19	19	-	-	-	
Street Lighting	CE04	66			83	86	3	10	13	Higher electricity costs
Outdoor Sports and Recreation	CE30	(25)			(25)	(27)	(2)	-	(2)	
Royal Military Canal (including Ecology & Habitat Ma	CE33 / CE34	(9)			7	1	(6)	-	(6)	(£6k) reduced spend carry forward from 15/16 for repairs on RMC towpath; funded from Members' Community Grants.
RMC Drainage Functions	CE36	8			8	8	-	-	-	
RMC - Bridge Painting	CE37	22			22	18	(4)	5	1	
Community Parks & Open Spaces	CE38	30			50	30	(20)	-	(20)	(£22k) Section 106 income for grounds maintenance work undertaken; £2k reduced sponsorship income and (£1k) other minor net variances.
Off-Street Parking	CE40	(895)			(883)	(1,102)	(219)	-	(219)	Increase in projected income for both parking charges and fines - high amount of parking charges over the Summer period; parking fine numbers increased by approx 7%/8%.
On-Street Parking Enforcement	CE45	(394)			(391)	(548)	(157)	-	(157)	Increase in income for on street parking fines - amount of fines increased by 7%/8%; Expenditure: +£36k for Virtual Parking Handhelds
Public Toilets	CE52	(6)			(6)	(10)	(4)	-	(4)	
Oil Pollution	CE91	-			-	-	-	-	-	
Sewerage Services	CG55	-			-	-	-	-	-	
Coast Protection	CG80	(208)			(208)	(218)	(10)	18	8	Slight adjustment in KCC figure
Shoreline Management	CG85	(52)			(52)	(27)	25	-	25	Environment Agency extracting only half of the amount.
Flood Defence & Land Drainage	CG90	16			16	1	(15)	14	(1)	
Romney Marsh Project	CG96	-			-	-	-	-	-	
Flood Repair & Renew	CG97	-			-	(5)	(5)	-	(5)	DCLG Flood Income Received
Building Control	DA10	(237)			(237)	(275)	(38)	-	(38)	Increased income projection based on year to date figures
Leas Bandstand	EA11	4			4	3	(1)	-	(1)	
Hythe Beach Chalets	EA12	-			-	(7)	(7)	-	(7)	(£7k) rental income only; expenditure budgets to be added; which will reduce the net balance.
Shorncliffe Industrial Estate	EB01	-			-	-	-	-	-	
Mountfield Industrial Estate	EB02	(76)			(76)	(76)	-	-	-	
Industrial Estates - Support Services	EB04	-			-	-	-	-	-	



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Lifeline Facilities	HH51	(171)			(161)	(152)	9	-	9	Savings from reducing post hrs (£40k); under recovery of income for main lifeline +£65k partly offset by successful new Footprint device (£8.5k); Telehealth Charges (£12k)) Under recovery of income on main lifeline partly due to new Footprint device. £6k budget transferred re Election costs
Dover Careline	HH52	-			-	-	-	-	-	
<b>Sub Total - Services</b>		<b>(1,873)</b>	<b>-</b>	<b>-</b>	<b>(1,809)</b>	<b>(2,251)</b>	<b>(442)</b>	<b>47</b>	<b>(395)</b>	
<u>Admin</u>										
Property Handymen	GM18	-			-	54	54	-	54	Costs of In-House Service from July. Savings on various Gx codes
Building Control	GM21	253			257	253	(4)	-	(4)	
Parking Services	GM23	91			92	99	7	-	7	
Handyman Service	GM24	60			61	60	(1)	-	(1)	
Grounds Maintenance Contract Management	GM25	73			74	75	1	-	1	
Engineers	GM31	225			220	193	(27)	28	1	Underspend on staffing -£82k balanced by lack of capital recharges +£90k
Property	GM32	258			270	237	(33)	-	(33)	Saving from vacancies
Head of Commercial & Technical Services	GM39	87			88	87	(1)	-	(1)	
<b>Sub Total - Admin</b>		<b>1,047</b>	<b>-</b>	<b>-</b>	<b>1,062</b>	<b>1,058</b>	<b>(4)</b>	<b>28</b>	<b>24</b>	
<u>Holding</u>										
ASD - Grounds Maintenance	CE39	-			-	-	-	-	-	
Grounds Maintenance	GE01	1,128			1,193	1,153	(40)	14	(26)	(£8k) balance of £11k savings identified during Base Budget Review April 2016; (£14k) fine income earmarked for future tree projects (£22k) saving seasonal staffing costs; (£6k) net small savings on various posts; (£6k) net reduction vehicle cost mainly fuel; (£4k) lower spend on purchase small plant & Vehicles; (£14k) net increase to donated seat income offset by £26k Oportunitas material costs; reduction to anticipated annual income £7k tree work not ordered from the HRA and £1k other net operational savings.
Charity Areas	GE05	201			195	176	(19)	-	(19)	(£10k) net saving on Operative covering long term sickness on the Royal Military Canal off set by £6k additional cost for Maternity Cover and (£18k) saving on temporary seasonal staff mainly due to Litter Pickers not appointed; £4k major vehicle repair (£1k) other net variances.
Royal Military Canal	GE06	91			94	105	11	-	11	£17k Long Term Sickness cover partly off set by a saving in the Charity Area (GE05); (£5k) reduced net expenditure on new and hire; repair; maintenance of equipment and ecology habitat and (£2k) other minor operational variances.
Toilet Cleaning	GE07	110			111	104	(7)	-	(7)	(£7k) reduced seasonal staffing costs and £1k other net minor variances.
Pump Maintenance Crew	GE08	10			10	11	1	-	1	£4k net increase to vehicle running costs/hire; offset by (£3k) lower cesspool pumping charges - a proportion is recharged to the Housing Revenue Account for pumping station maintenance.
Civic Centre	GX00	184			198	198	-	-	-	
3/5 Shorncliffe Road	GX01	3			3	4	1	-	1	
Hawkinge Depot	GX05	4			4	5	1	-	1	
Oss-New Romney	GX06	4			4	3	(1)	-	(1)	
Public Toilets	GX10	110			110	93	(17)	-	(17)	Variation as a result of the handyman service being brought back in house. This required a realignment of budgets between a number of cost centres
Parks & Open Spaces Buildings	GX20	40			53	27	(26)	-	(26)	Variation as a result of the handyman service being brought back in house. This required a realignment of budgets between a number of cost centres
Royal Military Canal Buildings	GX21	6			6	6	-	-	-	
Hythe Beach Huts	GX22	-			-	15	15	-	15	
Bandstand	GX23	3			3	2	(1)	-	(1)	
Sports & Recreation Buildings	GX24	17			17	35	18	-	18	Budget pressure - water supply/leak

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Charity Parks & Open Spaces	GX25	40			49	64	15	-	15	Repairs to Radnor Park Pond
Hythe Swimming Pool	GX27	118			119	128	9	-	9	Budget pressure - water supply
Car Parks	GX30	196			196	178	(18)	-	(18)	2016/17 business rates spend lower due to reallocation
Prog Planned Maintenance	GX40	107			152	128	(24)	-	(24)	Variation as a result of the handyman service being brought back in house. This required a realignment of budgets between a number of cost centres
Cemeteries Buildings	GX50	9			9	11	2	-	2	
Oxenden Road Depot	GX51	6			6	6	-	-	-	
Mountfield Rd Depot	GX52	16			16	18	2	-	2	
Misc Corporate Property	GX53	(150)			(155)	(192)	(37)	-	(37)	Increased income on Crematorium and Fishermans Beach
Christchurch Tower	GX54	-			-	1	1	-	1	
Ross Depot & Murf	GX55	17			17	7	(10)	-	(10)	2016/17 business rates lower than forecast
Fishermans Beach	GX56	-			-	-	-	-	-	
Mountfield Industrial Estate	GX60	5			5	1	(4)	-	(4)	
Miscellaneous Commercial Property	GX69	-			-	-	-	-	-	
Misc Leisure Prop (Non-Op)	GX79	3			3	-	(3)	-	(3)	
Miscellaneous Agricultural Property	GX89	-			-	(79)	(79)	-	(79)	Otterpool farm rental income
Misc Vacant Land & Buildings	GX99	1			1	-	(1)	-	(1)	
<b>Sub Total - Holding</b>		<b>2,279</b>	<b>-</b>	<b>-</b>	<b>2,419</b>	<b>2,208</b>	<b>(211)</b>	<b>14</b>	<b>(197)</b>	
<b>Total - Andy Blaszkowicz - Head of Commercial &amp; Technical</b>		<b>1,453</b>	<b>-</b>	<b>-</b>	<b>1,672</b>	<b>1,015</b>	<b>(657)</b>	<b>89</b>	<b>(568)</b>	

**N.B.**

The above excludes admin recharges, capital charges and depreciation costs.

The 'latest approved budget' is the original budget plus any approved carry forwards and virements.